



NAFOPHANU

National Forum of PLHA Networks in Uganda



ANNUAL REPORT 2012



Chairperson of Uganda AIDS Commission visit to NAFOPHANU

“A quality and Sustained life of PLHIV”



VISION

“NAFOPHANU envisions a population of People Living with HIV (PLHIV) able to live a quality and sustainable life”

MISSION STATEMENT

To position and coordinate the efforts of PLHIV networks in order to contribute significantly to the national response

GOAL

To mobilize, support and coordinate the networks of PLHIV for effective service delivery

CORE VALUES

Transparency, Team spirit, Affirmative action, Respect for human dignity, Gender sensitivity, Confidentiality, Professionalism, Participation, Accountability, Justice, Reliability, Compassion

STRATEGIC PRIORITIES

- Advocacy
- information sharing
- Resource Mobilisation
- Partnership Building
- Capacity Building

STRATEGIC APPROACHES

- Networking
- Rights Based Approach
- Empowerment of Local Organisations/Networks
- Facilitation and mediation
- Capacity Enhancement

The production of this report was made possible with support from Partnership Fund of Uganda AIDS Commission

Cover photograph:
Chairperson of Uganda AIDS Commission Prof. Vinand Nantulya with NAFOPHANU Board, Staff and network members at the Secretariate in December 2012.

ANNUAL REPORT

2012

TABLE OF CONTENTS

ACRONYMS.....4

MESSAGE FROM THE CHAIRPERSON OF THE BOARD OF DIRECTORS.....5

WORD FROM EXECUTIVE DIRECTOR.....6

1.0 EXECUTIVE SUMMARY.....8

2.0 PROGRAMME IMPLEMENTATION.....9

 2.1 ADVOCACY & NETWORKING.....9

 2.2 INFORMATION SHARING.....9

 2.3 PARTNERSHIP & LINKAGES.....13

 2.3 RESEARCH AND DOCUMENTATION.....13

3.0 GOVERNANCE AND SPECIAL MILESTONE EVENTS.....16

 3.1 ANNUAL GENERAL MEETING.....17

 3.2 TEAM BUILDING RETREAT.....18

4.0 FINANCE AND ADMINISTRATION.....19

 4.1 FINANCIAL INFORMATION.....19

 4.2 STAFFING IN 2012.....20

 4.3 ORGANIZATION ORGANOGRAM.....21

 4.4 STAFF RECRUITMENT.....21

 4.5 STAFF DEVELOPMENT.....21

 4.6 STAFF SUPPORT TO NETWORKS.....21

5.0 CHALLENGES AND CONCLUSIONS.....22

 5.1 OVERALL ACHIEVEMENTS.....22

 5.2 BEST PRACTICES.....22

 5.3 CHALLENGES.....23

 5.4 WAY FORWARD.....23

 5.6 CONCLUSION.....23

6.0 REPORTS AND FINANCIAL STRATEGIES FOR SIX MONTHS FOR A PERIOD ENDED 30 JUNE 2012.....24

ABBREVIATIONS AND ACRONYMS

ACORD	Agency for Cooperation Research and Development
AGM	Annual General Meeting
AIDS	Acquired Immune Deficiency Syndrome
AMICAALL	Alliance of Mayors and Municipal Leaders against AIDS
AMFIU	Association of Micro Finance Institutions in Uganda
BOD	Board of Directors
CAAT	Consortium of Advocates for Access to Treatment.
CSF	Civil Society Fund
CSOs	Civil Society Organizations
FOCAGIFO	Friends of Canon Gideon Foundation
GIPA/MIPA	Greater/Meaningful Involvement of People Living with HIV&AIDS
GCOWAU	Global Coalition of Women Against AIDS in Uganda
HEPS	Coalition for Health Promotion and social Development
HIV	Human Immune Deficiency Virus
I.E.C	Information and Communication
ICPAU	Institute of Certified Public Accountants of Uganda
ICW	International Community of Women Living with HIV/AIDS
IGA	Income Generating Activity
ITPC	International Treatment Preparedness Coalition
IWD	International Women's Day
M&E	Monitoring and Evaluation
NACWOLA	National Community of Women Living with HIV/AIDS in Uganda
NAFOPHANU	National Forum of PLHA Networks in Uganda
NGO	Non Governmental Organisation
NUMAT	Northern Uganda Malaria, AIDS, Tuberculosis Project
OVC	Orphans and other Vulnerable Children
PLD	Philly Lutaaya Day
PLHIV	People Living with HIV
POMU	Positive Men's Union.
SALT	Support on AIDS and Life through Telephone Helpline
SCE	Self Coordinating Entity
SEDOVIP	Solidarity Enhancement Day of Petitioning & Prayer
STAR EC, E, SW	Strengthening TB and AIDS Response in East Central, East and South West
SSDDIM	Stigma, Shame, Denial, Discrimination In-action And Mis-action
TB	Tuberculosis
UGANET	Uganda Network on Law, Ethics and HIV
UNASO	Uganda Network of AIDS Service Organisations
UNERELA+	Uganda Network of Religious Leaders living with or personally affected by AIDS.
UNYPA	Uganda Network of Young People Living with HIV&AIDS+
UPDF	Uganda Peoples Defence Forces
UYAF	Uganda Youth Against AIDS Foundation
UYP	Uganda Young Positives
VSO	Voluntary Services Overseas
WAD	World AIDS Day
WLHIV	Women Living with HIV
YPLHIV	Young People Living with HIV

MESSAGE FROM THE CHAIRPERSON OF THE BOARD



"I take this opportunity to thank the entire NAFOPHANU family and friends for giving me the opportunity to serve in this great organisation."

It is with pride that we present the 2012 Annual Report with tremendous accomplishments by a team at NAFOPHANU and provides inspiration and encouragement to all our members and partners.

In 2012, we continued to do our very best in line with our mission and strategic intents and these resulted into remarkable achievements recorded during the year ended, details of which are in the subsequent pages of this report. The work we were able to do depended on the dedication, innovativeness and tireless efforts of the staff, volunteers and the governance structures as well as the partnerships we had with many individuals; People Living with HIV (PLHIV), community leadership, partner institutions, the governments (local and central) and the development partners, all of whom we are highly indebted.

Our future gains will depend on our combined efforts and I call upon each of us to continue and even go a notch higher in our respective roles so we can turn the tide of the epidemic.

In 2012, NAFOPHANU continued to demonstrate its commitments to her mandate of a population of PLHIV able to live a quality and sustainable life through mobilizing, supporting and coordinating the networks of PLHIV for effective service delivery as well as coordinating the efforts of PLHIV Networks for effective service delivery. All these have been value for money interventions that have contributed to improving the quality of life of PLHIV

To you reading this report, NAFOPHANU values your partnership with us in the HIV re-

sponse. I invite you to continue identifying with the work of NAFOPHANU which you are part of in our endeavors to defeat HIV. Let us keep each other in mind in 2013 and the years to come and may the works of our partnership bring better results in the HIV&AIDS response

I take this opportunity to thank the entire NAFOPHANU family and friends for giving me the opportunity to serve in this great organisation. I also thank the Development Partners for the support that has enabled in the organization to keep afloat.

God bless NAFOPHANU and all of you in the service of his people

Together for a Positive Difference!

Fred Barongo

CHAIRPERSON BOARD OF DIRECTORS



WORD FROM THE EXECUTIVE DIRECTOR

“We have been able to implement activities set to strategic priorities of Advocacy, Information /ICT, Resource mobilization, partnership building and capacity building/ Engagement.”



In its 9 years of committed service delivery in the HIV/AIDS sector, NAFOPHANU continues to meet the need of PLHIV. The Forum continues to grow within an environment of political, social and economic challenges. NAFOPHANU has done this by harnessing its experiences in proper planning, program expansion and establishment of several useful partnerships. The learning from these partnerships has been integrated back into institutional capacity building of the Forum to strengthen sustainability of its services. We have been able to implement activities set to strategic priorities of Advocacy, Information /ICT, Resource mobilization, partnership building and capacity building/ Engagement. We have also learnt from challenges along the way, which has made us stronger to even deliver programs that promote effective service delivery for PLHIV

It is clear that we have made many gains in the HIV response over the years. However there is still so much work to be done, with the stakes even going much higher with a rising HIV prevalence. We will need more resources to support innovative, game-changing interventions and we are certain there are no short cuts to this but to keep key funding streams in place. On our part, we will continue to ensure that every coin entrusted to us will count and deliver a good service through prudent practices we have developed over time.

NAFOPHANU will work with all stake holders to implement the practical steps identified with our people centered partnership, we will work with communities to strengthen approaches to end stigma and discrimination and promote Positive Health Dignity and Prevention. We will put PLHIV, affected communities and vulnerable populations at the centre of our response. We celebrate the partnerships we have with many of you, the readers, and encourage additional partnerships that are mutually beneficial and directed

to our vision. I cannot acknowledge all of you who have transformed the AIDS response in Uganda, but I thank you all for the tireless work on behalf of people without voices. Knowing where we are is critical to illuminate the road ahead. This is why we committed to ensuring the PLHIV constituency delivers on the Prevention Revolution, one that has as its ultimate goal of Zero new infections, Zero AIDS deaths and Zero stigma and discrimination in the in for the coming and consequent years.

We greatly appreciate the generous contributions of all NAFOPHANU donors. Through your support, we can continue to work for a quality and sustainable life for PLHIV

Special thanks go to the Partnership Fund that enabled the production of this annual report.

I look forward to us working together over the next period. This is the time for us to take advantage of recent advances, to make some dramatic changes in the current system and to reshape the HIV response for the benefit of those central to it – People Living with HIV.

Together for a Positive Difference!

Stella Kentutsi
EXECUTIVE DIRECTOR



BOARD OF DIRECTORS 2012-2014



Fred Barongo
Chairperson



Okello Molly
Vice-Chairperson



Jane Mwirumubi
Treasurer



Stella Kentutsi
Secretary



Nkangi Aloysius
Central Region



I sharaza Musiime
Professional



Annociata Kampire
Professional



William Mulindwa
Continuity from old BOD



Prossy Namakula
National Networks



Jacquelyne Alesi
Young people and Children



Christopher Ogalai
Eastern Region



Obuya Christine
Women



Latigo Kenneth
Northern Region



Nyakana Patrick
Western Region



Betty Kwagala
PWD



Ogwang Ben
Armed Forces

1.0: EXECUTIVE SUMMARY

NAFOPHANU is delighted to present its 2012 Annual report for the period of January 1 to December 31, 2012. We undertook fervent steps to reach out to our constituents in view of our strategic objectives and approaches of Networking with partners which contributed to meaningful cooperation adding to our expertise to handle the HIV response through conducting a number of projects hinging on the strategic objectives of the Strategic plan 2010-2012. The objectives are;

1. To strengthen the advocacy role of NAFOPHANU in order to improve the quality of life of PLHIV by 2012
2. To generate and manage information on HIV & AIDS dynamics through research, documentation, Publication and dissemination by 2012
3. To build, strengthen and maintain partnerships in the HIV & AIDS national response by 2012
4. To build capacity of PLHIV Networks in at least 80 districts to respond to their respective evolving needs and those of their members by 2012
5. To build the capacity of PLHIV Networks in at least 80 districts to respond to their respective evolving needs and that of their members by 2012

A number of projects were implemented in line with the above strategic objectives, recording numerous achievements during this reporting period.

Under the Partnership Fund coordinated by Uganda AIDS Commission, NAFOPHANU was able to support 40 districts to commemorate HIV/AIDS days, host Consortium of Advocates for Access to Treatment (CAAT), BOD and regional coordinating meetings as well as Monitoring and Evaluation (M&E) of the Networks. The mapping of PLHIV networks in 75 districts and ART monitoring was embarked

on in mid 2012 while the governance arm was strengthened with the Annual General meeting and election of new BOD members.

The Consortium project with UNASO and UGANET and supported by the Civil Society Fund covered 25 districts in Advocacy and Networking. A cost extension for 18 months was granted and NAFOPHANU's key role is sub granting and one to one mentoring and coaching. UGANET provides the legal advocacy while the capacity building role is spearheaded by UNASO

NAFOPHANU continued to get support from UNAIDS to fulfill her mandate. A team building event for PLHIV was conducted for harmonisation while the PLHIV Stigma Index Survey was embarked on, the first country assessment to provide evidence and inform planning regarding nature of stigma reduction campaign in Uganda.

Key achievements were noticeable in the area of community engagement, collaborations with various partners, capacity building through one to one coaching and mentoring and coalition based advocacy and lobbying. Limited resource base though limited geographical coverage and comprehensive implementation of desired projects.

2.0 PROGRAMME IMPLEMENTATION

2.1 ADVOCACY & NETWORKING

In the year 2012, NAFOPHANU received funding from Civil Society Fund (CSF) under a consortium with UNASO and UGANET to implement a project titled, "Strengthening District Networks in Advocacy and Networking for improved HIV and AIDS Response in 25 districts of Uganda" The districts involved in this projects included; Masaka, Jinja, Kaberamaido, Mayuge, Soroti, Mpigi, Nakapiripirit, Kitgum, Moroto, Mityana, Masindi, Busia, Kabarole, Kapchorwa, Rakai, Mbale, Ntungamo, Mbarara, Kabale, Bushenyi, Nebbi, Arua, Hoima, Gulu and Wakiso. UNASO is the lead partner in the project but the entire sub granting to districts is done by NAFOPHANU where districts have been supported to hold Sub County Community dialogue sessions, District Stakeholder Information sharing meetings and Executive Committee meetings for planning and feedback mechanism.

Sub County Community Dialogue sessions

The 25 supported districts were able to hold dialogues involving Local leaders, Health Service providers, Opinion leaders, PLHIV and the communities around to identify and find solutions to problems affecting HIV service delivery in the districts. Issues discussed included functionality of AIDS coordination structures at sub-county level, limited awareness and sensitization of masses on basic facts of HIV, limited involvement of PLHIV and wide distance to cover to access treatment, funding for HIV&AIDS activities at lower levels, HIV prevention activities such as Safe Male Circumcision, Condom use but with limited condom education, stocking of drugs at Health Centre II&III level for Opportunistic Infections and ARVs respectively, nutrition and adherence among others. Some of the issues identified were taken on as advocacy issues and followed up during the district stakeholder information sharing meetings and have been incorporated into the District Specific Advocacy Action Plans for possible funding.

District Information Sharing meetings

This was another platform in which members of the AIDS Service Organisations, PLHIV, Key partners and District Local Governments met to share information on the level of HIV service delivery in the district to come up with solutions to major emerging problems. Among issues raised that cut across all the 25 districts included no specific budget for HIV activities, ART accreditation of sites and creation of more outreach sites to enable access of ART with minimal distances to cover by PLHIV, integration/mainstreaming of HIV into existing departments and programmes such as NAADS, more collaboration and partnerships and policy development among others. Besides, the meetings provided avenues for partners to share their work plans and achievements while for a number of districts, it became an op-

portunity to hold AIDS Committee meetings, using resources provided by CSF As a result of the different interventions, district Forums were strengthened in policy advocacy, coordination and networking to respond to the effects of HIV & AIDS through community dialogues and information sharing meetings. Community dialogues further addressed gaps in advocacy and activism, weak linkages between social justice and rights based advocacy, limited participation in policy review and formulation processes as they acted as a voice in which major concerns in the community were put to the attention of duty bearers leading to responses that improved service delivery. Other gaps addressed by the project include, inadequate capacities of district networks in collaboration, networking and governance, uncoordinated and harmonized district and lower level networks and weak inter and intra accountability platforms among district networks. The project will continue to address these gaps

Support to HIV Advocacy events in districts

NAFOPHANU, as the Secretariat for PLHIV Self Coordinating Entity (SCE), received funds from Uganda AIDS Commission through the Partnership Fund for the financial year 2011/2012 to support 40 districts and UPDF through the districts PLHIV forums to commemorate HIV calendar events such as the Philly Lutaaya Day, World AIDS Day, International Women's Day and International Candle Light Memorial. All these events had integrative activities such as HIV Counseling and Testing, Safe Male Circumcision, HIV sensitization and Family planning supported by other partners and District local Governments. The support given was an eye opener to districts in terms of planning and budgeting for HIV events and creating awareness about the role of leadership for effective HIV prevention in Uganda.

Below are the highlights of each of the supported events;

Philly Lutaaya Day (PLD) commemoration 2012:

This is commemorated in October every year and it is a day when we remember the Uganda Hero, the Late Philly Bongole Lutaya, who gave HIV & AIDS a human face and other people who have died of HIV as well as those who are living with and affected by the disease. 10 districts; Bushenyi, Kamwenge, Kampala, Lyantonde, Kalangala, Kitgum, Kapchorwa, Kayunga, Butalejja and Masindi received a seed fund to commemorate the Philly Lutaya Day having failed to raise resources for this day in 2011. The district commemorations strengthened the relationship between PLHIV Forums, District Local Governments and Partners as they paved new ways to remind leaders that HIV is still a national problem that requires full commitment and support of leadership. The theme was Re-engaging Leadership for Effective HIV Prevention



Major Rubaramira Ruranga was Guest of Honour at Lyantonde's Philly Lutaaya Day Commemoration.



HCT at one of the venues in the districts

World AIDS Day:

1st December of every year is International World AIDS Day. Despite being a remarkable day worldwide, most Ugandans have not yet internalized the importance of this day since Districts are encouraged to hold their district based celebrations but some districts had not budgeted for this important event. In February 2012, 5 districts which had failed to raise resources to commemorate World AIDS Day 2011 received support from Partnership Fund through NAFOPHANU. Under the theme; "Re-engaging Leadership for Effective HIV & AIDS Prevention", the districts of Sheema, Manafwa, Mukono, Dokolo and Apac through the PLHIV Forum and support from other Partners successfully commemorated the day as a sign of promoting greater/meaningful participation of PLHIV in the HIV&AIDS response. NAFOPHANU also joined the rest of the country at Kasensero, Rakai District on 1 December 2012.

International Women's Day March 2012:

As Uganda is still struggling with HIV, gender based violence has been identified as one of the major risk factors and Women Living with HIV have had a fair share of suffering basing on their HIV positive status. Through International Women's day celebrations on 8 March, PLHIV in 10 districts in Uganda joined the rest of the world to celebrate achievements of women and also remind them that HIV is still a global problem affecting mainly women. 10 districts were supported to commemorate Day; Oyam, Kibaale, Bundibugyo, Moyo, Ngora, Kumi, Bugiri, Kole, Masaka and Ssembabule were supported to commemorate International Women's Day in style. The theme was **Connecting Girls, Inspiring Futures**



Women entertaining guests on International Women's day in Ngora District

International Candle Light Memorial May 2012:

commemorated every third Sunday of May, This International HIV event where people who have passed on due to HIV & AIDS are remembered and those living are encouraged. 16 districts joined the rest of the World to commemorate International Candle Light Memorial under a localized theme "Re-engaging Leadership for Effective HIV & AIDS Prevention".

The districts of Amuria, Amuru, Ibanda, Gomba, Bukedea, Kisoro, Kiboga, Rubirizi, Lira, Mityana, Rukungiri, Kamuli, Kisoro, Yumbe, Kanungu and Iganga benefited for this event.



International Candle Light Memorial in Iganga district

Supporting National Networks

NAFOPHANU has 13 member networks which include; Uganda Young Positives (UYP), Friends of Canon Gideon Foundation (FOCAGIFO), Support on AIDS & Life through Telephone (SALT), Uganda Network of Religious Leaders Living with or Affected by HIV & AIDS (UNERELA+), Uganda Network of Young People Living with HIV (UNYPA), Uganda Youth Against AIDS Foundation UYAF, National Community Of Women Living With HIV in Uganda (NACWOLA), International Community Of Women Living With HIV East Africa region (ICW EA), NACOA, Global Coalition of Women Living with HIV & AIDS (GCOWAU), Positive Men's Union (POMU) and Mamas' Club. NAFOPHANU was able to support SALT host the toll free helpline 0800 100 330 for telecounselling, information sharing and relaying of advocacy issues in HIV service delivery, FOAGIFO in anti-stigma campaign and networks of Young Positives to set up structures in Central Uganda. The other national networks were engaged in regional coordination meetings and national level advocacy and lobbying.



Children singing at FOCAGIFO's Day of Petition and Prayer against SSDDIM in January 2012

Supporting District Forums for PLHIV;

In a bid to strengthen advocacy and networking, NAFOPHANU through the Partnership Fund supported 75 district coordination offices to map PLHIV in their areas and also provide technical support to lower level structures of PLHIV. Many structures of PLHIV in districts are run by volunteer staff thus affecting their daily operations but the support given included an allowance for the volunteer coordinators to enable them open on a daily basis. This arrangement has enabled structures of PLHIV to remain committed and putting them at the fore front in the

HIV response. In this way, they have also been able to win the support of other local partners in the districts who provide support for Income Generating activities, Home Based Care among others. The mapping exercise will be an ongoing activity to enable planning for the PLHIV networks based on evidence.



Nwoya, Amuru, Oyam, Agago, lamwo, Pader, Dokolo, Amolatar, Otuke, Iira, Apac, Alebtong, Katakwi, Amuria, Abim, Kotido, Ngora, Kumi, Bukedea, Ngora, Serere, Budaka, Palissa, Sironko, Manafwa, Bududa, Tororo, Butalejja, Namutumba, Bugiri, Iganga, Namayingo, Buyende, Mayuge, Kaliro, Luuka, Kamuli, Koboko, Yumbe, Adjuman, Zombo, Maracha, Koboko, UPDF, Nakasongola, Luwero, Kiboga, Kayunga, Mityana, Mpigi, Gomba, Kampala, Mubende, Ssembabule, Kalangala, Lyantonge, Masaka, Lwengo, Bukomansimbi, Kalungu, Mubende, Kyenjojo, Kyegegwa, Kibale, Kamwenge, Kasese, Rubirizi, Sheema, Kiruhura, Ibanda, Isingiro, Ntungamo, Rukungiri, Kanungu, Kisoro, Gomba, Butambala, Mpigi, Mukono and Buikwe

The 75 supported districts under Partnership Fund 2012-2013

Monitoring ART treatment in public health facilities;

Through the Partnership Fund, Network Support Agents / Expert Clients were supported to monitor availability and accessibility of treatment in 72 districts. This is one of the strategies NAFOPHANU has

embarked on to address problems of drug stock-outs in districts. Information from the districts feeds into the quarterly Consortium of Advocates for Access to Treatment (CAAT). Each district was given a guide of the key issues to capture which included number and names of accredited ART sites, number of PLHIV in the district, number of PLHIV enrolled on ART and those on waiting list. The tool also intends to capture problems of stock outs for TB drugs and ARVs and also indicates particular sites and drugs out of stock.

Districts that reported stock out included Kyegegwa, and Kyenjojo, Follow up was done with onspot visits for verification and designing a way forward with district officials to ensure PLHIV do not break their treatment on the life saving drugs

Consortium of Advocates for Access to Treatment (CAAT)

The Partnership Fund Project enabled NAFOPHANU to hold monthly and later quarterly meetings with Partner CSOs, Local Governments and PLHIV leadership to advocate for increased access and availability to treatment for PLHIV in Uganda. CAAT stands for evidence based advocacy and lobbying. Out of CAAT resolution, NAFOPHANU was able to carry out a rapid assessment in 4 districts of Kiryandongo, Wakiso, Serere and Mitooma which were formerly supported by TASO before PEPFAR facilitated the implementation of rationalization and health system strengthening in Uganda. This was to examine the impact of rationalization and health systems strengthening on health service delivery in Uganda.

PLHIV representation on national committees and lower level coordination structures

The PLHIV constituency continued to send representatives on the national committees of the Partnership Committee (PC) of Uganda AIDS Commission, Country Coordinating Mechanism (CCM) of the Global Fund and the Civil Society Fund (CSF) Steering Committee (now interim Board). The representatives are Jane Mwirumubi and Flavia Kyomukama on PC, Sam Ocen and Dr. Lydia Mungherera on CCM and

Fred Barongo and Hope Birungi for CSF. Other PLHIV are members of Technical Working Groups (TWGs) of Ministry of Health and other line ministries while others serve on the District AIDS Committees and Taskforces especially where they have been functional. The representatives continue to advocate for meaningful involvement of PLHIV in the national HIV&AIDS response (GIPA/MIPA Principle), resource mobilization and empowerment of PLHIV at all levels.



Kumi Executive Committee Members meeting their District HIV focal person on representation of PLHIV on HIV/AIDS coordination structures

2.2 INFORMATION SHARING

As one of the core areas of NAFOPHANU, measures have been put in place to ensure that PLHIV generate and share information with partners. Platforms are available at national and district level to facilitate information flow between PLHIV and partners at all levels. The Civil Society Fund and the Partnership Fund have supported NAFOPHANU to ensure that there are improvement in this area and for this matter much has been done.

Regional Radio Talk shows:

Following the success of radio talk shows in the year 2011, bi monthly radio talk shows continued on regional radio stations. These included Radio West for South Western Region, Akaboozi & Bukedde FM for Central Region, Open Gate & Etop for Eastern Region, Karamoja FM for the North Eastern, Arua FM for West Nile, Rupiny for Northern and Life FM for the Western Region. The 1 hour phone call-in talk shows were hosted by various partners in the regions. Guests including Health Workers, District Local Governments and HIV activists talking about a range of HIV related issues such as rights of PLHIV, drug stock outs, safe male circumcision, gender based violence, male involvement, functionality of AIDS Committees and Task forces, challenges in HIV service delivery and programmes to ensure accessibility, availability and utilization of services at all levels.

Regional Coordination meetings:

As a crucial component of coordination and information sharing with the constituent members and partners, NAFOPHANU conducted regional coordination meetings in all regions of operation with support from the Partnership Fund. This was the first time Partners attended the coordination meetings. The meetings focused on identifying gaps in HIV service delivery at district level and coming up with solutions that would improve HIV service delivery in districts. The Venues for the meetings included Kampala, Mbale, Jinja, Fortportal, Arua and Lira. This feedback mechanism enabled joint planning and agreement on areas to consider in the ongoing programming.



Regional coordination meeting at YMCA Jinja

Knowledge Rooms (KRs)/Wellness Centres(WCs)

The KRs that were established under the Great lakes Initiative on AIDS (GLIA) Project in 2010 continued to serve the MARPS in Mbuya (Kampala), Naluwerere (Bugiri) and Rubaare (Ntungamo). The sex workers, long distance truckers, PLHIV and community around these sites continued to access HCT, Condoms, IEC materials, leisure and recreational services while referrals were made to partner facilities. We are grateful to partners that have kept these KRs up and running; (Partnership Fund, STAR-EC and STAR-SW).



Young people playing Ludo at Naluwerere Knowledge Room

2.3 PARTNERSHIPS AND LINKAGES

Strong and strategic relationships are central to successful partnerships, and a focus on relationship development is critical to successful partnership development and management. As NAFOPHANU develops a new partnership strategy, it aims to position itself so that it can respond to emerging challenges and seize new opportunities, further strengthening collaborative approaches to achieve its aims and objectives.

Major Partners

Uganda AIDS Commission:

Other than support to the PLHIV Self Coordinating Entity (SCE) through the Partnership Fund, NAFOPHANU remained a committed member of the National Organizing Committee of a number of UAC organized events such as the International Candle Light Memorial, Philly Lutaaya Day, World AIDS Day (WAD), Joint AIDS Review (JAR) and Partnership Forum.

NAFOPHANU participated in the development and presentation of the civil society analysis of the state of Uganda's response to HIV and AIDS during the JAAR and Partnership Forum. Most of the recommendations were included in the Aide Memoire 2012.

UNASO: This is the lead partner in the NAFOPHANU, UNASO & UGANET Consortium being supported by CSF in 25 districts. With their support, the consortium has strengthened the advocacy capacity of 25 districts in addition, networks in Uganda. NAFOPHANU was part of the team that reviewed and developed a new strategic Plan for UNASO. and participates in CSO co-ordination events aiming at advocacy and improving service delivery.

UGANET: Other than being a partner in the CSF consortium, UGANET continues to provide free legal aid services to PLHIV in a number of districts such as Ntungamo, Masindi, Lira, Pallisa, Mbarara, Kampala and their surroundings. In addition, the coalition of CSOs aiming at a better HIV legislation are coordinated by UGANET and great strides have been taken to remove controversial and counter-productive clauses in the HIV Control and Prevention Bill 2010.

HEPS UGANDA: Coordinates the Stop Stock out Campaign, Uganda Coalition on Access to Essential Medicines, Health Literacy Initiative and advocacy for a better Anti-Counterfeit law. The partnership continues to collect evidence regarding access and utilization of services by PLHIV and those affected by HIV.



AMICAALL: NAFOPHANU is a member of the AMICAALL National Technical Advisory Committee (ANTAC) that provides technical guidance to secretariat and membership in urban councils and municipalities. Also participated in review and /or development of policy documents such as strategic plan, business plan, constitution, financial management Manual among others. AMICAALL continues to support PLHIV networks in Karamoja sub-region, Ssesse Islands and numerous districts spread across the country and linkages with urban leaders have been made possible.

Management Sciences for Health (MSH)/ Strengthening TB and AIDS Response in East (STAR-E): NAFOPHANU also represents clients on Local Technical Group of the Lot Quality Assurance Sampling of MSH/ STAR E where plans for the LQAS surveys and completed reports are shared. In addition, STAR-E continued to support PLHIV networks in the districts of Pallisa, Budaka, Mbale, Bukwo, Bududa, Sironko, Kapchorwa, Butaleja and Kween.

President's Emergency Plan for AIDS Relief (PEPFAR): NAFOPHANU participated in the PEPFAR Uganda Annual Program results financial year 2012 which laid foundation for the Country Operation Plan. NAFOPHANU also hosted PEPFAR (Global and National) and CSO partners to discuss the PEPFAR Country Operation Plan which had a lot of implication on access to treatment. The meeting with PEPFAR agreed upon; Accelerating Option B+ and pediatric treatment, prioritization of care and treatment, with pregnant women, children and marginalized populations are key groups of concern, shift from abstinence and being faithful toward combination prevention, including for vulnerable populations, increase condom use and condom coverage, better targeted HIV counseling and testing, focusing on populations where new infections are occurring, expansion of laboratory capacity—with 75 total laboratory hubs and on site CD4 testing capacity at all sites providing pre-ART care, evidence based service delivery models and Civil society engagement in the process of developing the COP 2013

Volunteer Service Organisation (VSO): The two VSO Volunteers Anna Mugambi and James Macharia wa Githigia ended their contracts with NAFOPHANU at end of 2012. We thank them for their

dedicated service and commitment to improving the image and development of NAFOPHANU. Partnership with VSO Uganda continues as we explore opportunities on receiving other professional volunteers.

Other partner engagements included joining TASO to celebrate 25 years of Positive Living promotion, joined Action Aid in celebration of her 30 years of existence, brought on board the Uganda Harm Reduction Network on how we can support MARPS to access HIV services.

External Visitors

NAFOPHANU was glad to host a number of visitors; The new VSO Uganda Country Director, Mr. Peter Bernard visited the Forum in May 2012 for a better understanding of the partnership between the two organisations and how it can be moved forward.

From Swaziland, NAFOPHANU received a team in June 2012 and had discussions on HIV and Micro Finance opportunities for the benefit of PLHIV.

Guests from AMICAALL Tanzania shared experiences on how PLHIV work with urban leaders in the HIV&AIDS response from the lower to the national levels.

NAFOPHANU hosted the PEPFAR team in September 2012 to share experiences and explore opportunities for inclusion of CSOs' involvement in development of Country Operational Plans and Implementation of the projects.

In December 2012, NAFOPHANU had the pleasure of hosting the Chairperson of Uganda AIDS Commission, Prof. Vinand Nantulya. The cordial discussions with BOD members, national network representatives and staff centred on placing PLHIV at the centre of the response, expanding support to secretariat administration, current HIV messaging that seems to leave out PLHIV and consideration for more vulnerable PLHIV particularly PWDs, Children and Women. The members agreed to have regular meetings with the Chair, who was glad for having been invited by the PLHIV Constituency, the first to have done so.



2.4 RESEARCH AND DOCUMENTATION

The PLHIV Stigma Index Survey:

With support from UNAIDS Uganda, the PLHIV Stigma Index Survey was embarked on. The main objectives of the survey was to document stigma and discrimination and provide evidence that can be used as an advocacy tool for effecting changes in the national HIV/AIDS response. 60 data collectors were trained in data collection of whom 40 were selected to do the data collection in districts that included; Arua, Maracha, Lira, Soroti, Ngora, Mbale, Bududa, Mayuge, Kamuli, Masaka, Rakai, Mityana, Kayunga, Isingiro, Ntungamo, Masindi, Kabarole, Wakiso, Kampala, Uganda Prisons and UPDF. An experience learning visit was conducted in Kenya



Dr. Henry Tabifor UNAIDS Institutional Development Advisor opening the training at NAFOPHANU



Research Team undergoing Training on how to conduct PLHIV stigma index survey

which guided the planning and methodological approach to be followed. The questionnaire was indigenized, translated into 8 local languages, ethical approval obtained and study registered at Uganda national Council of Science and Technology and data collection exercise started in December 2012. When the exercise is completed, it will be the first country assessment following similar studies in Ethiopia, Swaziland, Kenya, Malawi, Nigeria, South Africa and results will inform the nature of a stigma reduction campaign to be conducted by PLHIV networks and partners.

Rapid Assessment on rationalization and effects on TASO phasing out outreach sites

NAFOPHANU carried out an assessment of the impact of TASO Phasing out its Outreach Sites on the PLHIV. The study was carried out in Serere, Kiryandongo, Wakiso and Mitooma Districts. The findings informed the process for developing a position paper that was used to influence PEPFAR during the XIX International AIDS Conference in Washington and civil society analysis of the state of Uganda's response to HIV and AIDS during the JAAR and Partnership Forum. Key findings included PLHIV inability to cope with accessing services in new and sometimes far off places while others felt uncomfortable accessing services from centres they were not used to.

Baseline Survey on Micro Finance Needs of PLHIV

In consortium with AMFIU and ACORD, plans for the baseline were drawn for the survey to begin at beginning of January 2013. This will feed into a joint project supported by Stop AIDS Now and HIVOS in the Netherlands on HIV and Micro Finance targeting PLHIV groups and MFIs in over 20 districts.

2.5 CAPACITY BUILDING

Support supervision for district Forums:

District Forums were visited for on job coaching and mentoring in a number of areas such as financial management, Organisational Capacity Assessment, Programmatic reporting and Information technology under the CSF project supporting 25 district networks. Some of the visits have been done with partners like UNASO, UGANET, UAC and Deloitte Uganda were able to visit Tororo, Kamuli and Budaka to share experiences and get first hand information from the beneficiary PLHIV.



Joint support supervision with UAC & Deloitte in Kamuli

Pader and Apac districts were also visited and supported to iron out leadership challenges

ITPC's Community Treatment Access Advocacy Project (CTAAP) Training

The Advocacy Manager, Margaret Happy, participated in a training in Nairobi under the Nairobi Community Treatment Access Advocacy Project (CTAAP) supported by AIDS Fund under the Bridging the Gaps Initiative, organised by the International Treatment Preparedness Coalition (ITPC) on 2nd – 9th December 2012. There were 16 participants drawn from 4 Countries in East and Southern Africa namely Kenya,

Uganda, South Africa and Zimbabwe. ITPC 's Regional Co-ordinators from Eastern Africa, West Africa and Central Africa also participated in the meeting as part of a series of trainings for Key affected populations. The Key affected communities include sex workers, men who have sex with men (MSM), people who use drugs (PWUD) and women living with HIV (WLHIV). The purpose of the meeting was to orient, stimulate and build the skills and capacities of the participants in community treatment access advocacy among Key affected populations in Africa. At the end of the training each of the communities developed advocacy plans focusing on optimized treatment access. The advocacy plan developed by the women living with HIV would aim to improve the quality of life of WLHIV and their families through better treatment outcomes during and after pregnancy in four African countries.

Access to Essential Medicines Training

With support from Open Support Foundation, the Executive Director, Ms. Stella Kentutsi attended the training in Cape Town, South Africa. The regional training had participants drawn from Uganda, Kenya, South Africa, Swaziland, Zimbabwe and Zambia.

The participants explored treatment status per country level and country specific action plans developed towards universal access to treatment target by 2015. Uganda country plan led to the establishment of the CSO coalition named Uganda Coalition on Access to Essential Medicines (UCAEM), coordinated by HEPS Uganda and an e-group made to share online on top of regular meetings for updates and planning.



ED Stella Kentutsi with team members preparing for a debate rebuttal on access to Essential medicine in Cape Town - S.A

Health Literacy Training

HEPS and Training and Research Support Centre (TARSC) trained staff and members of the networks (Margaret Happy NAFOPHANU, Peace Baguma SALT, & Gabriel Amori UNERELA and James Lule KADFO) as core Health Literacy facilitators. As a result of the training, a Ugandan version of the training manual was developed. TARSC committed to funding roll out of the Health Literacy intervention project worth \$ 4800 in Kampala and Kiboga.

Training on What Works for Women and Girls in HIV Programming

Supported by Open Society Institute Eastern Africa and Technical Support Facility, the regional training held in Entebbe Uganda had participants from Uganda, Kenya, Rwanda and Tanzania. A number of useful materials and tools are available for this specific programming which NAFOPHANU uses to its advantage.

Organisational Capacity Assessment:

By the end of 2012, assessment of organizational, structural and human resource competence of districts supported under CSF had started. Although this activity had previously been done at a regional level in 2011, district based assessments were required to follow up implementation of action plans agreed upon in the regional capacity assessments. This exercise will continue through 2013 to ensure that a comprehensive assessment is done for each of the 25 districts and plans drawn to effect the recommendations as per gaps assessed.

3.0 GOVERNANCE AND KEY MILESTONES

a) National Level Annual General Meetings:

NAFOPHANU held her AGM on 13 October 2012 at Pope Paul VI Memorial Hotel Kampala. The Guest of Honour was Mr. Musa Bungudu, UNAIDS Country Coordinator. Key outcomes included election of new Board of Directors with Mr. Fred Barongo as new Chair, constitutional amendments adopted and members agreed to sustain the Secretariat through subscriptions. Prior to the AGM, the Chairperson and other regional members had visited the regions to discuss governance issues affecting them, which were shared during the meeting



Mr. Musa Bungudu, UNAIDS Country coordinator was Guest of Honor at AGM. Here displays his Certificate of recognition.

Annual Gneral Meeting.



A cross section of NAFOPHANU AGM delegates in October 2012 at Paul Memorial VI Hotel -Kampala



Outgoing BOD members at the AGM in October 2012

Outgoing BOD members

Name	Position on Board
Dr. Stephen Watiti	Chairperson
Molly Okello	Vice Chairperson
Paddy Masembe	Treasurer
Representatives	
Ogwal Diana	Northern region
Dickens Rwabwogo	Western region
Maj. Cassette Wamundu	Armed Forces
Grace Namuyomba	Eastern region
Mulindwa William	Central region
Flavia Kyomukama	National Networks
Christine Obuya	Women
Raymond Ruyoka	Young People and Children
Ann Kampire	Professional
Arthur Babu Muguzi	Professional
Dick Bugembe	PWD
Stella Kentutsi	Secretary (Ex-officio)

b) National and District Level AGMs:

A few district Forums and national networks held AGMs. Kyegegwa and Kalangala held their district AGMs in January and December respectively where key documents were reviewed and new leadership elected into power.



A section of Delegates at Kyegegwa AGM in January 2012.



A sub County Electoral College at Kalangala AGM in December 2012.



Dr. Stephen Watiti successfully steered NAFOPHANU Board 2008 - 2012

Ffenna Wamu AIDS Support Group

A group of PLHIV from Masaka, Bukomansimbi, Kalungu and Lwengo, with over 1200 members held their AGM on 1 November 2012 at Masaka. The Guest of Honor was Executive Director, Stella Kentutsi.



Ffena Wamu Award winning Drama Group performing at their AGM in November 2012 in Masaka

Ntungamo CSF Consortium had their AGM on the 29th November 2012 where coordination, leadership and managing funds were handled.

International Community of Women Living with HIV East Africa (ICW EA), one of the national networks had the AGM at Eureka Place Hotel on 12 December 2012 where a new BOD was also put in place.

Board Induction and Training in Board Governance

The new BOD that was elected in the Annual General Assembly was inducted on 27 October 2012 having gone through a training in Board governance to enable understanding of the work at hand and role to be played by each member.



New Board Swearing in October 2012

Board Meetings:

These were held on quarterly basis to provide oversight and guidance to the Secretariat. The annual work plans and audits together with reviewed manuals in financial management and human resource were approved. The review of the constitution was done and amendments adopted by the AGM. The BOD Committee meetings (Policy, Advocacy and Programmes; Finance and Resource Mobilisa-

tion and Disciplinary and Human Resource) were also held on a quarterly basis whose recommendations were presented in full BOD meetings.

C). Team Building Retreat

In order to address miscommunication among PLHIV that had been ongoing unabated and also for harmonization, UNAIDS supported a retreat for key PLHIV champions and leaders of PLHIV specific organisations.



Team Building Retreat for PLHIV at Ridar Hotel, Mukono

The PLHIV movement deliberated on issues affecting the unity of PLHIV and agreed on a way forward that included set up of Council of Elders that would oversee and handle cases, if needed. The retreat was coordinated through the NAFOPHANU secretariat and facilitated by a consultant to at Ridar Hotel Seeta, Mukono District in March 2012.

d). Experience Learning Visit in Nairobi

Before rolling out the PLHIV Stigma Index Survey, a team from Uganda comprised of Dr. Stephen Watiti, Dr. Henry Tabifor, Stella Kentutsi and Richard Batamwita visited Kenya, that had done a similar survey. This was to guide on methodologies.

Below the Uganda team with members of HerStory Centre and National AIDS Control Council & UNAIDS



4.0: FINANCE, HUMAN RESOURCE AND ADMINISTRATION

4.1 Financial Information

NAFOPHANU continued to receive direct funding from the CSF, PF, UNAIDS while other support was received by PLHIV Forums and organizations from partners, whose details are not captured in this report.

The sub-granting system remained in force for the sub-grantees who were provided with books of accounts and reporting formats. One to one coaching and mentoring was provided to the districts to be able to handle financial report with ease through regular visits.

NAFOPHANU participated in the Financial Reporting competition and subsequently award ceremony in November 2012 at Serena Hotel Kampala. The annual awards are organized by the Institute of Certified Public Accountants of Uganda (ICPAU). In attendance was the BOD Chairperson and Treasurer, the Executive Director and Finance Manager. Although NAFOPHANU did not win an award as was in 2011, comments on the Annual Report indicated an appreciation for enhancing financial management in the organization. All funding made to NAFOPHANU, whether large or small is highly appreciated and will be used in a transparent, accountable and effective way to help improve the quality of life for PLHIV

Where the money came from



How Money was spent



4.2 Staffing in 2012



Ms Stella Kentutsi
Executive Director



Twine Geoffrey
Finance Manager



Ssempala Ronald
HR & Administration



Cissy Namuzimbi
Programme Manager



Margaret Happy
Advocacy Manager



Ssentongo Steven
Accountant



Arthur Beingana
Programme Officer



James Macharia
Programme Officer (VSO)



Anna Mugambi
Capacity Development
Advisor (VSO)



Iyamuremye Betty
IEC Officer



Muhindo Darius
M&E Officer



Rita Tusubira
Administrative Assistant



Prossy Nyanzi
IEC Assistant



Costa Ssemakula
Driver

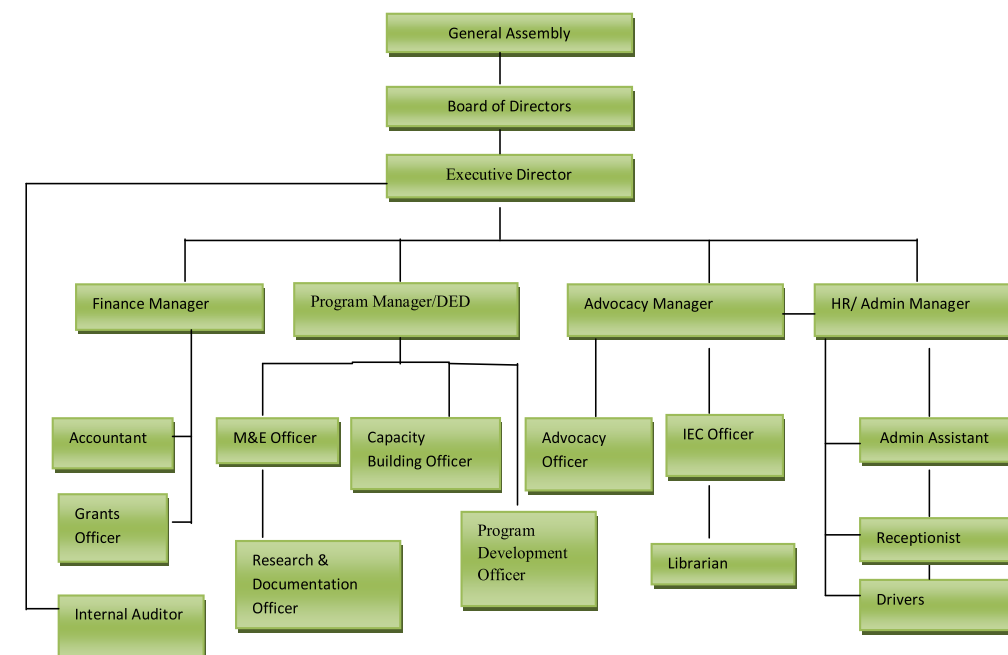


Echoku Richard
Guard

Byarugaba Mohammed
Guard/Compound Cleaner

Bamusutte William Buluba
M&E Assistant

4.3 Human Resource And Administration Organization Organogram



NB: Not all positions are filled at the moment and a review of the current Strategic Plan at beginning of 2013 will provide further guidance on key roles and responsibilities of the organization.

4.4 Recruitment

NAFOPHANU recruited new staff during the course of the year. The Finance and Advocacy Managers reported in April while the M&E Officer reported in September 2012.

4.5 Staff Development

Two volunteers (Rita Tusubira and Prossy Nyanzi Luzige) completed their courses in Bachelor of Social Work and Social Administration from the Bugema University and Ndejje University respectively. Congratulations.

4.6 Staff support to Networks

As part of its mandate, NAFOPHANU is supposed to build the capacity of its members in various filed.

On the left, the Executive Director, Ms. Stella Kentutsi, is sharing tips on governance with Kalangala PLHIV Forum while on the right, the PLHIV leaders in Northern Uganda are being taken through sustainability planning upon NUMAT exit in March 2012



5.0: CHALLENGES AND CONCLUSION

5.1 Overall Achievements

1. Improved and strengthened systems at the secretariat which are being replicated at district level
2. Mobilized resources to strengthen the capacity of the Secretariat and net works to the tune of UGX 2,607,636,902
3. Financial support extended to 25 districts under the CSF Consortium arrangement, 1 National Network and 40 districts for HIV/AIDS advocacy days under Partnership Fund. Mapping of PLHIV networks is ongoing in 75 districts. This has consolidated advocacy efforts, visibility of PLHIV Networks, improved relationships with the Local Governments, and other regional partners and improvement financial management by district Forums. It is great to see coordinators, Chairpersons and Treasure with basic education handling finances and submitting accountability on time
4. The CAAT meetings and follow up missions have had enormous success in evidence to social change and access to life saving ARVs
5. The NAFOPHANU family has been tireless in advocacy, policy dialogue and representation in various fora, Technical Working Groups and Committees at global, national and district levels. Stigma reduction - campaigns are going on to enable PLHIV access services
6. The Knowledge Rooms that target MARPS in Mbuya, Naluwerere and Rubaare continue to do massive work in serving long distance Truck drivers, Sex workers and Community around sustainable approaches of KK reading posters and maps.
7. Reviewed policies and manuals to guide operations of the forum e.g. financial management and human resource manuals.
8. Supported SALT to hot a toll free line (0800100330)
9. New districts were able to establish PLHIV structures e.g. Kyegegwa.
10. New staff have been recruited to address needs of the secretariat.
11. The Stigma Index Survey rolled out
12. Visibility and relevance of PLHIV structures more prominent at local governance level.

Best Practices

The PLHIV networks exhibited numerous best practises across the country. The report highlights one outstanding one from the Mityana Co-save groups, who out of their individual efforts to sustain themselves, many partners have come on board to complement.

IMPROVING INCOMES OF PLHIV HOUSEHOLDS THROUGH COSAVE SCHEMES; CASE STUDY TANDA TUSITUKIRE WAMU STAR GROUP, MITYANA

Creating sustainable sources of Income remains a challenge for improved social support for PLHIV. Quiet often, HIV & AIDS leads to a reduction of household income especially with illness of the bread winner. With this rising challenge and cuts in donor funds, PLHIV groups have been left with no choice but to start sustainable innovative ways of improving livelihoods of their members. Tanda Star group is one of the 25 groups under Mityana District PLHIV Forum with 44 members (41 female and 3 male). The group started a Co save group from membership fees paid by members. Each new member pays membership fees of 10000 UGX which is loaned to members at an interest of 5% for a period of 3 months. The group also sells shares at 1000 UGX@ and one is limited to buying a maximum of 5 shares. According to members the scheme is better than the bank because their emergency issues can be attended to fast. With this scheme, the group was able to start an Event Management business where they rent out tents and chairs. Individual members make hand crafts which are sold to supplement their income. Group members work together with their spouses so that money is properly utilized. Members have been sensitized on financial management and IGA management by NAADS. The scheme has helped members to procure seprine in case they run out of seprine in health facilities, money is got from the Co save emergency account o cater for the need. Money got from the group is also used to buy animal and chicken feeds.



One of the beneficiaries, Maria Nakato, standing by her cow, that provides manure for her bio gas below. On the left is the security Safe



5.3 Challenges

1. Limited resource envelopes to cover all District Forum and National Networks. Even NAFOPHANU the risk of over dependence on donors.
2. Delay on the release of funds has affected timely implementation of projects
3. Too much expectation from the lower level networks in form of start-up capital for members.
4. Wide geographical coverage and creation of new Districts which makes it more difficult to coordinate over 110 districts with meager resources
5. Governance of a number of districts is wanting with founder syndrome and limited funding to conduct AGMS
6. Lack of technical skills among the networks
7. Capacity building gaps in documentation, computer skills, resource mobilisation in district networks

5.4 Way Forward

1. Creation of a department for Programme Development to specifically handle resource mobilization
2. Sustainability of the Secretariat and lower level networks through subscriptions to mitigate overreliance on donors especially with dwindling funding
3. Review Strategic Plan 2013-2016 having scanned the environment to capture salient issues that inform programming for PLHIV
4. Emphasis on livelihood support for sustainability for most PLHIV households
5. Strengthen governance structures of PLHIV Networks with AGMs in all district networks
6. Setting up of regional centres to decentralize PLHIV coordination
7. Strategic partnerships to facilitate technical abilities of network members

8. Improve information flow from the Secretariat to the districts & vice versa
9. A home for NAFOPHANU

5.6 Conclusion

NAFOPHANU plans to consolidate the achievements made in the last and previous years of her existence and use an institutionalized approach to make more gains in the struggle against HIV in the years to come. NAFOPHANU shall continue to promote Transparency, Team spirit, Affirmative action, Respect for human dignity, Gender sensitivity, Confidentiality, Professionalism, Participation, Accountability, Justice Reliability, Compassion, value for money in all its operations including timely reporting to all stakeholders to ensure the Forum remains competitive and relevant to the needs PLHIV.

NAFOPHANU is and will always be most grateful to Government of Uganda. its donors and partners. Through these partnerships NAFOPHANU received financial, technical and publicity support that has enabled the Forum to register the achievements in the fight against HIV. NAFOPHANU is more committed to strengthen the existing partnership in delivering quality services so we can achieve "A world without HIV" and "A population of PLHIV able to live a quality and sustainable life"



Democracy at work! Mr. Bharam Namanya, ED UNASO with Ms. Annonciata Kampire, ED, AIDE counting the votes at the AGM October 2012 at Pope Paul VI Memorial Hotel Kampala.



REPORTS AND FINANCIAL STATEMENTS FOR THE SIX MONTHS PERIOD ENDED 30th JUNE 2012

Audited by:

Jasper-Semu & Associates
Certified Public Accountants
7th Floor, Conrad Plaza
Plot 22 Entebbe Road
P.O. Box 8294
E-mail: jasper@infocom.co.ug
Tel: +256 414 231577/236206
+256 312 262632
Fax: +256 414 251069
Kampala

5.0 AUDIT OBJECTIVES, METHODOLOGY AND PROCEDURES

The audit was guided by a strategically driven audit approach to meet audit objectives and some of the audit procedures carried out included; strategic, operational and compliance reviews as described below.

5.1 Audit objectives

The audit objectives for the period that ended 30th June 2012 is to:

- Express an opinion on whether the financial statements present a true and fair view of the Organisation's financial position as at 30th June 2012.
- Provide management with timely information on financial management aspects of the Organisation to enable follow up action.

5.2 Preparatory audit activities and strategic reviews

- Reviewed terms of reference after signing the contract and oriented the audit team towards achieving the audit objective within the agreed time frame and agreed work plan with NAFOPHANU management.
- Prepared a strategy audit document including tailored audit programmes and checklists to meet audit objectives.
- Reviewed background information including the annual report, the Organisation implementation manuals, the funding agreements between NAFOPHANU and funding partners.
- Identified and reviewed possibilities for relevant strategic risks and evaluated the strategic control environment.

- We conducted systems based audit - tests to assess the effectiveness of the internal control system.

- Reviewed the progress in the implementation of agreed prior period audit recommendations

- We carried out substantive tests on the significant Organisation cycles as below;

5.3 Income

- Through enquiry, we documented the process of recording receipts from the funding partners and confirmed that separate bank accounts were opened for these receipts.

- We agreed all receipts of funds from the funding partners to the bank statements and cashbooks

- Reconciled the application totals to bank receipts and confirmed completeness of recording.

5.4 Expenditure

- Vouched payments from cashbooks and ledgers against respective invoices, and against evidence of receipt of goods or services, and whether they were checked by management for arithmetic accuracy, pricing, condition, authorisation and eligibility.

- Assessed the Organisation's compliance with the laws of the Republic of Uganda in respect to PAYE, NSSF and VAT.

- We reviewed to confirm whether all Organisational expenditure was as per approved budget/ work plan for the period under review.

- Checked completeness and consistence of recording and confirmed appropriate categorisation of costs to correct eligible codes.

5.5 Fixed assets/equipment

- Obtained a fixed assets/ equipment registers and physically inspected a sample of assets to confirm existence, properly engraved and working condition.

- Reviewed the adequacy of the internal control procedures over the safeguards of assets procured for the Organisation.

- Verified the asset titles and confirmed ownership by the Organisation.



5.6 Cash and bank balances

- We agreed the reported balances to the cashbook and the reconciled bank statements.

- We traced clearance of un-presented cheques by reference to bank statements after the closing date of 30th June 2012.

- We obtained explanations for long outstanding reconciling items not cleared at the time of audit.

- We reviewed to confirm whether bank reconciliations are prepared on a regular basis and reviewed by a senior official.

- We obtained direct confirmations from the Organisations bankers for the balance held on account as of 30th June 2012.

- Reconciled the application totals to bank receipts and confirmed completeness of recording.

5.4 Expenditure

- Vouched payments from cashbooks and ledgers against respective invoices, and against evidence of receipt of goods or services, and whether they were checked by management for arithmetic accuracy, pricing, condition, authorisation and eligibility.

- Assessed the Organisation's compliance with the laws of the Republic of Uganda in respect to PAYE, NSSF and VAT.

- We reviewed to confirm whether all Organisational expenditure was as per approved budget/ work plan for the period under review.

- Checked completeness and consistence of recording and confirmed appropriate categorisation of costs to correct eligible codes.

5.5 Fixed assets/equipment

- Obtained a fixed assets/ equipment registers and physically inspected a sample of assets to confirm existence, properly engraved and working condition.

- Reviewed the adequacy of the internal control procedures over the safeguards of assets procured for the Organisation.

- Verified the asset titles and confirmed ownership by the Organisation.

5.6 Cash and bank balances

- We agreed the reported balances to the cashbook and the reconciled bank statements.

- We traced clearance of un-presented cheques by reference to bank statements after the closing date of 30th June 2012.

- We obtained explanations for long outstanding reconciling items not cleared at the time of audit.

- We reviewed to confirm whether bank reconciliations are prepared on a regular basis and reviewed by a senior official.

- We obtained direct confirmations from the Organisations bankers for the balance held on account as of 30th June 2012.

5.7 Other audit procedures

- We received minutes for management meetings during the period for corroborative evidence to confirm assertions of the financial statements.

- We reviewed internal controls as a basis for detection and reporting of frauds and suspicious transactions.

- We made inquiries to establish evidence of any pending litigation for or against the Organisation and verified information for evidence of any related party transactions.

AUDIT RESULTS

Results from the audit are presented under: the auditor's report on financial statements on pages 15 to 16; the audited financial statements on pages 17 to 19 and the management letter appendix to this report. All these reports form one integral part of the audit report.



6.0 INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE NATIONAL FORUM OF PLHA NETWORKS IN UGANDA FOR THE SIX MONTHS PERIOD ENDED 30th JUNE 2012

We have audited the financial statements of the National Forum of PLHA Networks in Uganda (NAFOPHANU) which comprise the income statement for the seven months period ended 30th June 2012, the statement of financial position as at 30th June 2012, the statement of cash flow, and the notes to the financial statements, which include a summary of significant accounting policies and other explanatory notes as set out on pages 18 to 22.

Management's responsibility for the financial statements
Management is responsible for the preparation and fair presentation of the financial statements in accordance with International Auditing Standards. This responsibility includes: designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstance.

Auditor's responsibility for the financial statements
Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with International Standards on Auditing. Those standards require that we comply with ethical requirements and

plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements.

The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal controls relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion of the effectiveness of the entity's internal control. An audit includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of NAFOPHANU as at 30th June 2012 and of its operational results for the period then ended, and are in accordance as far as applicable with the

Generally Accepted Accounting Principles and NAFOPHANU accounting policies set out in note 10.2

Report on other legal requirements

As required by the NGO Act Cap. 113, we report to you based on our audit, that:

We obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purpose of our audit; in our opinion,

- ❖ Proper books of account have been kept by the Organisation so far as appears from our examination of those books;
- ❖ The statement of financial position and the income and expenditure statement are in agreement with the books of account; and
- ❖ Returns were furnished to the NGO Board as stipulated in the NGO Act. Cap 113.

Jasper-Semu & Associates
Jasper-Semu & Associates
Certified Public Accountants
P.O. Box 8294
Kampala

Date: *30 July 2012*



7.0 NAFOPHANU - INCOME STATEMENT FOR THE SIX MONTHS PERIOD ENDED 30th JUNE 2012

	Note	30 June 2012 Ushs	31 December 2011 Ushs
Income			
Transfers from donors	10.3	343,102,340	1,445,119,602
Other income	10.4	1,660,000	1,932,500
Total income		344,762,340	1,447,052,102
Expenditure			
Stephen Lewis (304)	10.6	201,500	-
Partnership fund (302)	10.9	133,191	95,848,800
Partnership (301)	10.5	327,434,441	53,006,207
UNAIDS (303)	10.7	36,462,245	72,883,177
CSF (305)	10.8	304,683,537	877,506,858
Total expenditure		668,914,918	1,163,257,492
(Deficit)/ surplus for the period		(324,252,578)	283,794,610

The financial statements on pages 17 to 19 were approved by Board of Directors on *24 July 2012* and were signed on its behalf by:

[Signature]
Executive Director

[Signature]
Chairperson - Board of Directors

The income statement is to be read in conjunction with the notes to the financial statements set out on pages 20 to 25.



8.0 STATEMENT OF FINANCIAL POSITION FOR NAFOPHANU AS AT 30th JUNE 2012

	Note	30 June 2012 Ushs	31 December 2011 Ushs
Non-current asset			
Cash and bank	10.10	60,673,566	384,926,194
		60,673,566	384,926,194
Financed by:			
Accumulated fund	10.14	60,673,566	384,926,194
		60,673,566	384,926,194

The financial statements on pages 15 to 17 were approved by Board of Directors on 24 July 2012 and were signed on its behalf by:

Executive Director

Chairperson - Board of Directors

The statement of financial position is to be read in conjunction with the notes to the financial statements set out on pages 20 to 25.



9.0 STATEMENT OF CASHFLOW FOR NAFOPHANU FOR THE YEAR ENDED 30th JUNE 2012

Particulars	Note	30 June 2012 Ushs	31 Dec 2011 Ushs
Operating activities			
Stephen Lewis (304)	10.5	201,500	-
IAA/Partnership fund (302)	10.6	133,195	95,848,800
Partnership (301)	10.7	327,434,441	53,006,207
UNAIDS (303)	10.8	36,462,245	72,883,177
CSF (305)	10.9	304,683,537	877,506,858
Net cash from operating activities		668,914,918	1,163,257,492
Financing activities			
Transfers from donors	10.3	343,102,340	1,445,119,602
Other income	10.4	1,660,000	1,932,500
Net cash flows from financing activities		344,762,340	1,447,052,102
Net cash (outflows)/ inflows for the year		(324,252,578)	(283,794,610)
Changes in cash and cash equivalents			
Cash and bank balance as at 1 st January	10.10	384,926,194	101,131,584
Net (decrease)/ increase in cash equivalents		(324,252,578)	(283,794,610)
Cash and bank balance as at 30th June	10.10	60,673,566	384,926,194

The statement of financial position is to be read in conjunction with the notes to the financial statements set out on pages 20 to 25



10.0 NOTES TO THE FINANCIAL STATEMENTS FOR THE SIX MONTHS PERIOD ENDED 30th JUNE 2012

10.1 About the reporting entity

National Forum of People Living with HIV/AIDS Networks in Uganda (NAFOPHANU) was established in May 2003 after identification, acknowledgement and recognition of gaps among people living with HIV/AIDS (PLHIV) in the National Response.

10.2 Significant accounting policies

The principal accounting policies adopted in the preparation of these financial statements are set out below:

i) Basis of preparation

The financial statements are prepared under the cash basis of accounting.

The Organization management identifies all significant accounting policies.

ii) Receipts

Transfers from donors are recognised in the financial statements when received in the designated donor bank account. Other receipts are recognised in the financial statements when received by the Organisation.

iii) Expenditure

Payments including capital expenditure are recorded in the financial statements in the period in which they are made.

iv) Fixed assets

Fixed assets are expensed in full in the period of purchase. Fixed assets, both purchased and donated, held at the period end are not presented in the statement of financial position.

v) Budget

Budget figures have been provided for comparison purposes and have been derived from the Organisation approved work plan for the period under review. The approved budget is used to manage Organisation spending according to the agreements with the funding partners.

vi) Commitments

Commitments represent contractual obligations as at 30 June 2012 for which payments had not been made. Commitments are therefore not included in the income and expenditure statement.

vii) Comparatives

The comparatives in the financial statements relate to the balances in the audited financial statements for the year ended 31st December 2011.

10.3 Transfers from donors

These are amounts from donors deposited on the designated donor accounts as shown in the table below.



These are amounts from donors deposited on the designated donor accounts as shown in the table below.

Table with 3 columns: Details, 30 June 2012 (Ushs), 31 December 2011 (Ushs). Rows include Civil Society Fund, Partnership Fund, IAA/Partnership A/c, Steven Lewis A/c, HEPS, Global Fund, UNAIDS, Other incomes, and Total transfers from donors.

10.4 Other income Ushs 1,660,000

This represents receipts from well-wishers and rent collections made during the period. (2012: Ushs 1,660,000).

10.5 Partnership fund expenses Account 301

Table with 3 columns: Details, 30 June 2012 (Ushs), 31 December 2011 (Ushs). Rows include Transport, Fuel, Annual Report, Audit fees, Communication/airtime, Salaries, and Stationery and photocopying.

Water		-
Constitutional review Regional meetings	-	-
Electricity	1,000,000	-
Allowances and per-diems		3,650,000
Meals and refreshments		675,000
Internet	2,919,000	-
PAP Meetings	7,956,000	-
Bank charges	1,211,796	430,300
Repairs and maintenance	9,033,000	-
District activities	-	82,001,200
Regional coordination	56,016,000	-
Board meetings	11,162,000	-
Refund to PF		500,000
PC,CCM Meetings	1,170,000	-
Districts Advocacy days	117,129,000	-
M&E	18,475,400	-
CAAT Meetings	15,542,000	-
Security	9,003,400	-
National networks	45,858,500	980,000
Total expenses	327,434,441	95,848,800

10.6 Stephen Lewis foundation expenses Account 304

Details	30 June 2012 Ushs	31 December 2012 Ushs
Bank Charges	201,500	234,000
Total expenses	201,500	234,000

10.7 UNAIDS Account 303

Details	30 June 2012 Ushs
Refund to Global Fund round 7	112,500
Bank charges	243,805
Refund to UNAIDS	1,433,940
Stigma index	19,772,000

Stationery/printing	678,000
Fuel	350,000
Retreat	13,862,000
Total expenses	36,462,245

10.8 Civil Society Fund expenses Account 305

Details	30 June 2012 Ushs	31 December 2011 Ushs
Airtime/ communication	2,271,275	4,724,716
Internet	4,378,000	6,740,143
Transport		3,581,000
Fuel	4,172,000	14,387,000
Motor repairs	5,020,000	11,520,663
General repairs	714,000	2,389,900
Computer repairs / maintenance	3,202,000	712,000
Printing, stationery and office sundries	6,327,450	8,110,700
Salaries	96,922,571	217,287,300
Staff lunch	7,680,000	19,250,000
Retainer fees	2,700,000	900,000
Staff retreat	-	800,000
Security expenses	-	13,853,200
Bank charges	629,500	1,610,948
Water dispenser	623,040	623,040
Utilities	2,274,897	2,004,888
Newspapers	376,500	570,800
CAAT meetings	-	7,682,800
Board meetings	-	7,680,500
Insurance	6,759,207	5,508,957
Rent	9,000,000	30,000,000
Cleaning services	1,364,550	1,700,000
Audit expenses	3,800,000	6,000,000
Radio/ TV talk shows	36,318,547	64,294,051
Manual development (TOT)	-	7,767,290

End of project evaluation	-	46,530,000
District support	107,160,000	302,277,000
National Network support	-	32,387,362
Financial management training	-	10,500,600
Review advocacy strategy	-	9,970,000
Monitoring and evaluation	-	1,520,000
IEC materials	-	23,425,000
Community dialogue sessions	-	11,197,000
Volunteer's Allowance	2,990,000	-
Total expenses	304,683,537	877,506,858

10.9 Partnership Account 302

Details	30 June 2012 Ushs
Bank charges	133,195
Total expenses	133,195

10.10 Bank and cash balances

Bank balances refer to reconciled cash book balances as at period end. All NAFOPHANU accounts are maintained with Stanbic Bank Uganda Limited. These are as follows:

Details	30 June 2012 Ushs	31 December 2011 Ushs
Irish Aid a/c 0140002302301	22,741,059	260,060,000
Partnership a/c 0140002302302	(46,136)	(12,491)
Global Fund a/c 0140002302303	1,494,824	21,071,129
Stephen Lewis a/c 0140002302304	1,906,491	2,107,991
Civil Society Fund a/c 0140002302305	34,451,478	101,474,115
Cash balances	125,850	225,900
Total cash and bank balance	60,673,566	384,926,194

10.11 Accumulated fund

Details	30 June 2012 Ushs	31 December 2011 Ushs
Opening balance as at 1 January	384,926,194	101,131,584
Surplus/ (deficit) for the period	(324,252,578)	283,795,026
Accumulated fund as at 31 June	60,673,566	384,926,194

10.12 Other liabilities

This relates to audit fees payable for the six month period ended 30 June 2012 amounting to Ushs 4,000,000.

10.13 Contingent liabilities / assets

There were no known contingent liabilities/ assets that qualify for accrual or disclosure as at 30 June 2012.

10.14 Accounting period

The financial statements have been prepared for the period 1st January 2012 to 30th June 2012.

10.15 Reporting currency

The financial statements are prepared in Uganda Shillings (Ushs).



National Forum of PLHA Networks in Uganda (NAFOPHANU)
P. O. Box 70233, Kampala Uganda Plot 213 Sentema Road Mengo
Tel: 256 414 271015, 256 701 444448
Website: www.nafophanu.org E-mail: info@nafophanu.org